

Travel Approval Form

Department: Public Works

Event Name: 2025 TAC Legislative Conference

Location: Austin, TX

Event Dates: Aug. 27-29, 2025

Purpose: ☐ Required Continuing Education/Certification
☒ Job Training
☐ Other: _____

Name of Attendees:

Jennifer VanderLaan _____

Court Decision: <small>This section to be completed by County Judge's Office</small>
<div style="text-align: center;"></div> <div style="text-align: right;">3-24-2025</div>

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

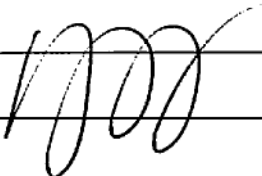
Overnight Travel

- ☒ Travel Approval Form
- ☒ Registration Information or Confirmation
- ☒ Itinerary, Agenda, or Breakdown
- ☒ Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:





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2025 Legislative Conference



The 2025 TAC Legislative Conference offers an in-depth look at the outcomes of the 89th Legislature and their impact on county government. Join other county leaders, state legislators, policymakers and subject-matter experts as we explore key legislative changes, share insights and prepare for the implementation of new laws at the county level.

TAC's hybrid format allows you to participate either in person or virtually, giving you the flexibility to engage in

discussions and network with peers regardless of location.

NOTE: All attendees (in person and online) must register by July 11 to receive conference giveaway.

When 8/27/2025 - 8/29/2025

[Register Myself](#)

Where

Fairmont Austin Hotel 101 Red River St.
Austin, TX 78701

[Register Someone Else](#)

[Add to Calendar](#)

Last day to register is 8/22/2025

My registration status: Not registered

Registrants



Ms. Jennifer
VanderLaan

Registration status for Ms. Jennifer VanderLaan: Registered pending checkout

[Edit registrant information for Ms. Jennifer VanderLaan](#)

[Add a guest for Ms. Jennifer VanderLaan](#)

Registration Options	Price
<input checked="" type="radio"/> In-Person County Registration	275.00
<input type="radio"/> Virtual Registration	200.00
<input type="radio"/> In-Person Half-Day Fee (Wed. & Fri. ONLY)	75.00
<input type="radio"/> In-Person Single-Day Fee (Thursday Only)	205.00
<input type="radio"/> In-Person Non-Member (government)	330.00
<input type="radio"/> In-Person Non-Member (half day, single day or full day)	480.00
<input type="radio"/> All access pass (in-person and virtual access)	375.00
<input type="radio"/> Sponsorship Opportunities	0.00

Questions - Ms. Jennifer VanderLaan

Please select your t-shirt size:

Medium ▼

Special events at this conference are made possible thanks to the support of our sponsors. Please consider opting in to receive their updates and information.

☒ Yes ☐ No

Update Responses



TEXAS
ASSOCIATION *of* COUNTIES

2025 TAC Legislative Conference



August 27, 2025 - August 29, 2025 multi-day



10:00 AM - 10:30 AM



Fairmont Austin Hotel
101 Red River St.
Austin, TX 78701



Contact Deanna Auert or Rachel Kucera at (800) 456-5974.

Contact Us

Registration

OVERVIEWHOTELAGENDACONTINUING EDUCATIONSTATE LEGISLATORSSPONSORSHIP AND VENDORS

Wednesday, Aug. 27

- ✓ **8 a.m. - 5 p.m.: Registration and Information Desk Hours**

Level 5 Foyer

- ✓ **8 - 9 a.m.: TAC Board of Directors Breakfast**

- ✓ **9 a.m. - noon: TAC Board of Directors Meeting**

- ✓ **Noon - 1 p.m.: TAC Board of Directors Lunch**

- ✓ **Noon - 2 p.m.: Meet and Greet with Exhibitors**

Congressional Ballroom, Level 3

- ✓ **Noon - 2 p.m.: Access Event Platform and Information Desk**

(live online only)

- ✓ **12:45 - 1:45 p.m.: Private Meeting: Core Legislative Group Networking and Training**

- ✓ **2 - 4:30 p.m.: Opening General Session**

- ✓ **4:30 - 6 p.m.: Exhibit Hall Welcome Reception**



TRAVEL HOTEL RESERVATION REQUEST

(EMAIL TO PURCHASING at pur@johnsoncountytexas.org)

DATE: 03/04/2025

DEPARTMENT: Public Works

PERSON SENDING REQUEST: Julie Edmiston EXT: 1850

Person (s) Name Attending:

*If LEOSE Funds are being used to pay for the room upon check out, please check LEOSE FUNDS below:

☐ LEOSE FUNDS

1. Jennifer VanderLaan

2.

3.

4.

5.

6.

Function Attending: 2025 TAC Legislative Conference

Hotel Name: Fairmont Austin

Hotel Address: 101 Red River St

City: Austin

State: TX

Zip: 78701

Hotel Phone# 512-600-2000

Special Requirements:

Conference Hotel Block Code:

Conference/Training Website: <https://www.county.org/education-and-events/calendar-of-events/2025>

How many rooms needed: 1

Date of Check In: 8/27/25

Date of Check Out: 8/29/20

NOTE: When the Purchasing Department reserves the hotel room, payment will be processed and paid for on the travel credit card. ALL Travel PO's MUST be in place prior to travel. The hotel receipt will need to be receipted on your PO upon return. If the traveler does not obtain a hotel receipt upon check out, it's the travelers responsibility to call the hotel and obtain a copy for receipting.